

**Minutes of the Meeting of Bridport Rugby Football Club
Held on 12th June 2023 at the Rugby Pavilion**

Present: Julian Hussey, Peter Brook, Ayo Fraser, Allan Staerck, Kevin Hart, Louis Brown, Guy Livingston, Stuart Briggs, Kathy Briggs, Ross Duncan, Lloyd Vercoe, Timmy Edwards

1. Apologies: Simon Hussey, Noel Gregory, Pete Dacey, Jed Gravelle, Dan Butler, Sam Petchey

2. Minutes of the Last Meeting:

The minutes were approved.

3. Matters Arising:

- Ayo hopes to meet with Simon in the coming days.
- Meeting to be held with the LC to discuss their invoice.
- Unfortunately for the event on 9th June there was a problem with the internet connection from the LC which meant the tills and the credit card system were not working. Agreed we need two more sum-up machines, one to be kept in the bar safe in case of future problems.
- Unfortunately Kevin has not had feedback from anyone re assistance with the 10s tournament. 5 teams have registered interest so far.
- Kevin spoke to Mark Perkin re the Fixture secretary position but sadly he is not interested.
- Guy will clean the bar and cellar floor in September.
- Julian and Ross have discussed supply of match meals, suggested a food rotation service on a 4-week basis. Timmy offered a spare chest freezer.
- The Shirt Sponsor draw will be done at the next Committee meeting on 10th July.
- Mystic will print the letters to update the various clubhouse boards and we will then update them.
- The missing tour bags have been identified.
- Guy will price up cladding for the Medical room this week.
- Lloyd has sorted the lighting in the condiment cupboard.

4. Chairman's Report:

Email received from Will re updating the lights in the clubhouse. The present panels will be replaced with new LED panels. Additional spotlights will provide more suitable lighting for evening functions. Peter George will provide the spotlights, to be offset against the charge for his hoarding, and Lloyd will fit them. The LC will pay for the LED panels and labour. It seems nobody from the Juniors will be available to help the Round Table with cleaning up after the Food Festival on Sunday. A message will be sent around again requesting 6-8 volunteers but it is felt it will be a struggle this year. As the Round Table have been generous sponsors to the Juniors Julian expressed his disappointment at the lack of commitment and his concerns that future donations may not be so forthcoming. It was agreed that we will organise the Bonfire Night event again on Sat 4th November. Will need to think about extra bar space on the evening or outside bottle sales.

5. Treasurer's Report:

Current balance is £47,663.05.

Ayo will send all information to Simon within the next ten days so that he can prepare the accounts for the AGM, probably at the end of July. Two weeks notice to be given. A stock take is required but there will certainly be issues with stock reconciliation.

GL

AF

Proper structures need to be in place. The Sharps system has many facilities to provide different reporting options and procedures. Ross offered to investigate. There will be no reserve from this year's French tour to be taken forward for next year. Stuart suggested that next year each section puts forward an estimate of expected expenditure for the year. Julian agreed that all sections need to be cost conscious next year as there has been massive over-spend this year.

RD

6. Secretary's Report:

Email received from Ben Smith re Tackle Height Champions. Agreed Louis should take on this role.

Need to investigate whether receipts for clubhouse hire and deposit can be sent via a link from the website.

Timmy will chase up Darren Poole re his request for the clubhouse on 29th July.

Agreed to donate three bottles of rose as raffle prizes at the Basketball event.

The enquiry from Cleve RFC regarding their U10's touring game should be emailed to Pete Dacey, Lloyd Vercoe and Charlie English.

Enquiry from Nantes re BBQ on Friday 18th August. Agreed as last year they can use our BBQ and we will charge for gas.

Enquiry from Kelly re holding a Race night on a Fri or Sat in June or July in memory of Keith Reading. Decided that to get more rugby player involvement it would be better to hold it during the season. Stuart to speak to Kelly.

TE

SH

SB

7. VP's Report:

Nothing to report.

8. Fixtures:

Many thanks given to Kevin for kindly carrying on as sadly no volunteers have come forward to take on this role. Suggested there be someone within the senior playing group who could take over. Louis will chase up with Sam.

The Tens tournament will be on Sat 19th August. Agreed no ladies teams this year. The fee will be £50 per team and camping facilities will again be available. Referees are organised.

LB/SP

9. Coaching / Team Management / Captains report:

The touch rugby sessions have been working well with an average of 40 over the past few weeks. Some good talent identified as coming through and all age groups learning from each other.

Ross intends to hold a pre-season training session on the beach. Suggested an article on this is sent to the Bridport News.

10. Juniors report:

Next season Lloyd will take over U7's to U12's and Pete the older age groups. The numbers were very good last season but there does need to be more direct control in order to accurately identify numbers within each age group. Julian will ask Karen to print a list for each team every month which can then be given to Jo to edit and delete those who are not playing.

The cost of kit per age group will be estimated and sent to all parents as Lloyd feels some may be interested in sponsoring their son's age group.

Lloyd advised that Bradfords may be interested in supplying materials FOC for substitute benches in return for having their name on them. Agreed he should get rough design and costings.

Stuart had investigated possibility of grants for portable changing rooms for ladies teams.

JH

LV

Given the costings received and need for planning permission decided it was a non-starter.

11. Social report:

A fantastic weekend for both Junior and Senior Presentation evenings. Ben Cohen was a real inspiration to the Juniors.

Discussion took place regarding a speaker next year for the Senior dinner. Ideas to be put forward.

12. Grounds Maintenance:

Pitches have now been spiked using the council tractor.

13. Business Development Report:

To date £2600 has been committed for the Shirt draw.

Framptons and Palmers will sponsor the Player awards again next year.

The sponsorship opportunities on the website need updating. John Dalton to be asked if he might be interested in sponsoring after-match formal shirts. Allan will obtain costings for 40 light blue shirts.

Invoices for the shirt draw to be sent out by the end of the month.

Invoices for the hoardings to be sent out at the beginning of August.

Simon Wakely is interested in taking a hoarding.

Stuart to be advised of any sponsorship ideas, particularly any of interest to smaller sponsors

SB
AS

AF

14. Club Development:

a) Safeguarding – Noel has emailed the RFU to inform them he is stepping down. Lloyd advised he has identified two possible replacements.

b) School liaison – Lloyd will chase up all schools. The Tag Festival is on Sat 14th October. Morrison will no longer provide food FOC. The U10's are helping at the West Bay days and will be presented with a cheque in December for a proportion of the money raised.

c) Publicity – article to be published in West Dorset Magazine in July.

d) Volunteers – some identified but more needed.

e) Development Plan – ongoing.

15. AOB:

a) Agreed we should sell the Anniversary shirts for £20 each.

b) Ayo suggested that each age group including Seniors be allocated a month each for fundraising over the season.

c) Lloyd suggested Simon Bareham might sponsor a wooden scoreboard for approx £400.

d) Louis to investigate what tackle shields are needed.

e) Louis to speak to Paul re First Aid reports to the RFU.

f) Ross, Timmy and Ayo to discuss how to get greater awareness through use of social media and website.

g) Pre-season get together for the whole club to be held on Sat 2nd September.

h) Agreed Allan can purchase some smaller weights for U15's/U16's.

i) Discussion on Medical room door. Louis to obtain price from Hussey and Briggs.

j) Agreed the kitchen fridge can be switched off over the summer.

k) Agreed to dispose of the outside fridge as it is not safe to use.

Meeting closed 9.50pm, next meeting Monday 10th July at 7pm

