

# Clubhouse hire application

Name \*

First

Last

Name of group (if applicable)

Email \*

Telephone \*

Address \*

Purpose of hire \*

Date \*

Start time \*

End time \*

Number of attendees (max. 80 seated, 120 standing)

Details of live entertainment (if applicable)

Details of catering (if applicable)

Please select fees applicable to your booking \*

- Room hire: £150.00
- Refundable damage deposit: £100.00
- Kitchen hire: £150.00
- Refundable kitchen cleaning deposit: £100.00

## Hire declaration

Please submit the declaration accepting the terms and conditions of hire following submission of your hire application.

Name \*

First

Last

Name of group (if applicable)

Confirmation \*

- The individual and/or organisation accept the definitions, terms and conditions of hire.

Does your booking include children, young people under 18 or vulnerable adults? \*

- Yes - I/we accept full responsibility for ensuring that an appropriate Child Protection Procedure is in place and is observed by all persons on the premises involved with children and young persons under the age of 18 during the course of the event for which the premises have been hired.
- No

Date \*

Please e-mail completed form to [gillianlivingston8@gmail.com](mailto:gillianlivingston8@gmail.com)